



RYNFIELD PRIMARY SCHOOL

ONLINE REF:

PUPIL / PARENT VERIFICATION DETAILS

GRADE 1 2018

CHECKLIST OF CERTIFIED DOCUMENTS TO ACCOMPANY FORM <i>Application will NOT be processed if any documentation is missing</i>			
Unabridged Birth Cert		ID Photo -pupil	
Immunisation / Clinic Card		Recent Report	
Parent ID's	Mother	Father	
Payslip	Mother	Father	
Proof of Residence	Home Owner - W & L a/c	Rental - Lease Agreement - Landlord W & L - Posted accounts	

DETAILS OF CURRENT SCHOOL / PRE-SCHOOL:	
Name of School	
Address:	
Tel:	Fax:
Has your child repeated any grade, if so please state year and grade?	

PUPIL INFORMATION				
Surname of pupil:			BOY	GIRL
First names of pupil (as per birth certificate):				
Date of Birth:		I.D. No:		Present Age:
Home Language		Nationality of pupil *		Race:
<i>*If not South African, copies of parents' residence, work permits and childs' study permit to be provided. Permits must be valid for at least a year from date of application.</i>				Date of arrival in S.A.
Brothers/Sisters at this school		Name:	Grade:	
		Name:	Grade:	
Other siblings		Name:	Age:	
		Name:	Age:	
List other schools applied for				
Religion		Specific request re religious instruction:		

PARENT / GUARDIAN INFORMATION			
P	Father / Guardian Surname:	Full Names:	
A	I.D. No:	Occupation:	
R	Employer's Name:	Tel. No (W):	Cell No:
E	Residential / Physical Address of Father /Guardian *: (Domicilium et executandi)		
N	How long have you resided at above address:		
T	Postal address *:		
1	E-mail address *:	Home Tel No:	
P	Mother / Guardian Surname:	Full Names:	
A	I.D. No:	Occupation:	
R	Employer's Name:	Tel. No (W):	Cell No:
E	Residential / Physical Address of Mother /Guardian *: (Domicilium et executandi)		
N	How long have you resided at above address:		
T	Postal address *:		
2	E-mail address *:	Home Tel No:	
*This will be deemed to be your chosen and correct domicilium for any legal action should the need arise.			

MARITAL STATUS

Marital status:	Married		Separated	Divorced	Widow / er	Single	Common Law
	In community	Out of community					
If parents are divorced, who has legal custody of the child:							
If parents are divorced / separated, with whom does the child reside (live with):							
If divorced, kindly note that both parents are still liable for school fee payment, irrespective of any court settlement / agreement between the parties. (Attach a copy of divorce decree / settlement agreement)							
Any other information you feel is of importance (step-parents, divorce pending, adopted child etc.)							

GENERAL INFORMATION

Does your child have any allergies:	
Physical problems (include certificates / doctor's note if possible:	
Learning problems (include documentation):	
Does your child require medication (i.e. insulin, Ritalin etc.)	
Has your child ever received professional assistance ie OT, Speech Therapy / Assessments / Psychotherapy / Counselling? Please provide details.	

SCHOOL FEES

Kindly note that Rynfield Primary School is a fee paying school. School fees are compulsory unless and to the extent that the parents have been exempted, either partially or fully, in terms of the South African Schools Act No 84 of 1996 (as amended).

As per the National Credit Act, school fees fall under statutory law. As such, fees may not be referred to a Debt Counsellor for debt review under Section 129 of the National Credit Act.

I / We hereby consent that the school or its appointed agent may carry out a credit enquiry and may transmit details to a credit bureaus of how I / We have performed in meeting my / our obligations in terms of this agreement and, in the event that I / we fail to meet my / our obligations, may record my non-performance with the applicable credit bureau.

I / We hereby undertake and bind myself / ourselves to pay any costs, including legal fees, tracing fees and collection costs, which may be incurred by the school in its recovery of any outstanding amount due by me / us.

NB! Should there be any change to the information supplied I / We will notify Rynfield Primary School within 30 days thereof, with the requisite copies, failing which the information of the parties deemed to be liable will be held as true and correct, and Rynfield Primary School will proceed against the aforementioned party, should there be any default in the payment of school fees.

Acknowledgement of payment of school fees	I.D. No:
Parent 1 (Full name) _____ Signature: _____	_____
Parent 2 (Full name) _____ Signature: _____	_____

INFORMATION VERIFICATION

The provision of falsified information will lead to legal action being taken against the applicant and deregistration and consequent placement at relevant schools. Application will be declared Null and Void.

I hereby authorise Rynfield Primary School to carry out an ITC TransUnion Credit check, to verify any information stated, should it be deemed necessary to do so.

Parent 1 (Full name) _____ Signature: _____ Date: _____

Parent 2 (Full name) _____ Signature: _____ Date: _____

PROTECTION OF PERSONAL INFORMATION

We as parents and/or the applicant accept that the information provided to the school was given voluntarily and that the school may:

- Store the data in its files and electronic systems;
- Send documentation via your child; via sms, e-mail, fax, post or hand delivery
- Generate academic, attendance, behavioural and other school-related records;
- Use both the provided and generated data for purposes of providing services relevant to the enrolment of the applicant at the school (including, but not limited to contacting parents; placing the applicant in a class to best advantage; entering him/her in exams, competitions, leagues and the like; updating the school roll and alumni register; and researching and reporting on school demographics or performances);
- Pass it on where required to do so as part of school reports, testimonials and confidential reports, and for statistical or research purposes, or when legally required to do so.

Parent 1 (Full name) _____ Signature: _____ Date: _____

Parent 2 (Full name) _____ Signature: _____ Date: _____

REGULATIONS FOR THE EXEMPTION OF PARENTS FROM PAYMENT OF SCHOOL FEES

(Mark with a cross in the applicable box)

	YES	NO
1. Are you aware that the current compulsory school fees for 2017 are R19 025 per annum, R1 730 per month, with an expected 10% increase in fees for 2018?		
2. In completing this application, do you acknowledge that you are liable for the regular payment of school fees, unless you have been exempt from doing so?		
3. Do you understand the process involved in applying for such exemption?		
4. Do you wish to apply for such exemption? (This is a separate process, for which you have to make application in 2018).		
5. Do you wish to be assisted in making such application?		

Parent 1 (Full name) _____ Signature: _____ Date: _____

Parent 2 (Full name) _____ Signature: _____ Date: _____

Applications for 2018
Open 2 May 2017 - 12 June 2017

Procedure for Grade 1

1. Applications for Grade 1 2018 pupils is to be done via the **GDE Online** Registration Process website:

www.gdeadmissions.gov.za

which will be accessible from Tuesday, **2 May 2017**.

2. As a parent, you will be required to create *login* credentials and then follow the step-by-step procedure as outlined on the website, to register your child(ren) for admission to a school in 2018.

3. Please ensure that the cell number you select for this process is correct, as the Online System will communicate instructions and the progress of your application via SMS.

4. Take note of the Reference number issued. No: _____

5. Once you have been issued this Reference number, you have two weeks in which to return the completed **Agreement for Tuition Form**, together with **certified copies** of the following documentation

- An **unabridged** birth certificate of the child (shows both biological mother and father details)
- Immunisation card / Clinic Card - vaccination history only, not growth chart.
(6 year old vaccinations must be up to date prior to admission).
- Most recent school report
- ID photo of child
- Proof of residency - If a **home owner**, then your most recent **municipal (Water & Lights) account**;
If a **tenant**, a certified copy of your **lease agreement**, accounts in your name **posted** to this address, as well as the **Landlord's Water and Lights account**.
- Both parents Identity Documents.
- The Court Order in the case of legally appointed guardian / foster parent.
- For immigrants / refugees, the **work permit** as well as **study permit** for the pupil, valid at least until mid-2018.

6. Completed forms are to be returned to the school office weekdays, between 07:30 - 12:30.
No applications will be processed via e-mail.

7. The District Director will sign off the Waiting List for the schools by end July 2017 and Parents will be advised of placement offers at a school via SMS.

8. Parents will then have up until 10 August 2017 to accept placement of their child at a school.

Kindly note:

- All documentation must be complete and accurate.
- If any documentation is outstanding, your application will not be processed.
- Signatures from **both** biological parents are required.
- False information will result in the application being withdrawn. An ITC check may be conducted to verify any information, should the school deem it necessary to do so.