



**Adventure Zone
Aftercare & Development Centre**

**APPLICATION FOR ADMISSION
2016**

NAME OF CHILD: _____

GRADE APPLYING FOR: _____

FULL OR HALF DAY: _____

School Address: Cnr O'Reilly Merry and Malherbe St
Rynfield
Benoni
1501

Telephone: (011) 425-6462

Shellee Cell: 082 765-0804

Cameron Cell: 082 712-7350

E-mail: adventurezoneaftercare@gmail.com

Dear Prospective Parents/Guardians

We extend a warm welcome to all our parents and children and we trust that you will have a long and happy association with us in our Home Sweet Home Away From Home.

It is necessary to complete the following form in order for your child to be enrolled at the aftercare in 2016.

Kindly ensure that all details are completed on all pages.

Thank you for your co-operation.

UNDERTAKING AND AGREEMENT BY PARENTS/GUARDIANS

1. I/we hereby certify that I/we have legal custody and/or guardianship in respect of the above named learner.
2. I/we the Parents/Guardians undertake to:
 - 2.1 Accept the Constitution and Code of Conduct of the Adventure Zone and any amendments thereto.
 - 2.2 Exempt the Adventure Zone from any liability for any loss or damage to any article brought Onto the school property.
 - 2.3 To reimburse the Adventure Zone for any damage to school property that may be caused by your child.
 - 2.4 To promote and protect the ethos and good image of the Adventure Zone.
3. I/we the Parents/Guardians acknowledge the fact that all Learners are subject to the system discipline and the Code of Conduct of the Adventure Zone.
4. I/we the Parents/Guardians understand and confirm that the Adventure Zone Managers or any person duly authorised, will act in *loco parentis* in any matter from **13h00 to 17h30** during which I/we have entrusted my/our child/ren to the care of the Adventure Zone, and from **07h00 to 17h30** during the holidays.

Please note that a fine of R40 per 5 minutes will be enforced and levied to parents who are late in picking up their child/ren after closing time (17h45). Please note that this also applies to half day children who should be collected no later than 15:30.

NB: Parents will be required to sign a fine ticket as an acknowledgement of late collection and the appropriate fee will be payable, in cash, the following day on collection of your child/ren.

5. I/we jointly and severally undertake to pay the Adventure Zone fees, and I/we understand the following:

5.1 The Adventure Zone is a privately run entity and fees for aftercare must be paid separately from school fees. Payments are to be paid monthly, in advance on or before the 3rd of every month. Statements will be issued at the end of every month. If any one payment is not made on the due date, the full balance will become due and payable immediately and the child will be immediately suspended from the Adventure Zone until all arrear fees have been paid. Arrear notification will not be sent to parents, and no accounts will be allowed to go into 30 days.

Interest and collection and legal costs incurred will be charged to the parent/guardian's account.

5.2 In the event of the parent/guardian being deemed to be in breach of this Agreement, the Adventure Zone shall have the right, but shall not be obligated, to enforce its rights in terms of this Agreement, by way of appropriate legal action or otherwise. Should it be necessary for the Adventure Zone to take legal action to recover aftercare fees and/or any other charges that may be due, the parents/guardians will be liable for all attorneys and client cost, collection charges and tracer's fees. If necessary an Emolument Attachment (Garnishee Orders) may be put in place.

5.3 If parents/guardians fail to meet their Adventure Zone obligations the aftercare may record the parent/guardian non performance with a credit information bureau, persons acting as their agents and/or credit grantors.

5.4 The Adventure Zone may transmit details of how the parents/guardians have performed in meeting their obligations in terms of their aftercare fee obligations and share such information with other credit grantors for the purpose of making any risk management related decisions.

5.5 All statements/accounts and correspondence from the Adventure Zone to the parents/guardians will, when possible, be handed to the parents/guardians but if they are not available then the learner will be deemed to have received the statement/account or correspondence unless a request has been received, in writing, for an alternative option, eg e-mail.

5.6 Should there be a dispute on your statement of account, please notify the Adventure Zone Manager in writing within 7 (seven) days of receipt thereof.

6. The parents/guardians shall give the Adventure Zone 1 (one) month's notice of their intention to remove their child/children from the Adventure Zone. The Adventure Zone reserves the right to remove any learner by giving the parents/guardians 1 (one) month's notice.

7. I/we, the parents/guardians hereby choose domicillium citandi et executandi for all purposes under this Agreement at the residential address set forth in the contact details furbished hereunder, and the parents/guardians shall be entitled, by written notice to the Adventure Zone, to change their domicillium, provided that the change shall only become effective 7 (seven) days after service of the notice in question.

8. I/we, the parents/guardians understand that the Adventure Zone reserves the right to investigate all information in this submission for the purpose of ensuring that all details, as stated, are true and correct.

9. The parents/guardians hereby give permission for the child/children to participate in all sporting and play activities, unless written notification to the contrary is given in advance.
10. The Adventure Zone undertakes to do all things necessary and to take all reasonable precautions to ensure the safety and well-being of the child/children.
11. Disclaimer:

The Adventure Zone Aftercare and Development Centre cannot warrant or guarantee the academic performance of any learner, and the parents/guardians of learners enrolled at the Adventure Zone accordingly indemnify the Adventure Zone in this regard.
12. Without the parents/guardians waiving any right which they may have against the Adventure Zone in terms of Clause 10 above, the parents/guardians acknowledge and agree to exempt the Adventure Zone, its employees, agents and/or representatives from any claims which the parents/guardians or child/children may have against the Adventure Zone as a result of injuries, illness or loss suffered by the parents/guardians or child/children, save where injury or loss is as a result of gross negligent acts or omissions of the Adventure Zone, its employees, agents and/or representatives.
13. The parents/guardians hereby agree that, should the child/children require emergency treatment, the Adventure Zone may have the child treated by paramedics and/or a medical clinic which will be for the parent's cost.
14. I/we understand that while every reasonable effort will be made to prevent losses or damage to learner's clothing and equipment, the Adventure Zone cannot be held liable for such loss or damage.
15. I/we undertake to inform the Adventure Zone management of my child/children absence from the aftercare
16. I/we understand that learners are to report to the Adventure Zone immediately after school closes and that it is not the responsibility of the Adventure Zone to search for a learner who did not turn up, for whatever reason.
17. I/we accept responsibility of our child/children's transport to and from the Adventure Zone.
18. I/we understand that smoking and the abuse of any drug or alcoholic beverage is an infringement of the Adventure Zone rules and will not under any circumstances be tolerated.
19. The parents/guardians furthermore indemnify the Adventure Zone against any claim which may be brought against it arising out of any act or omission perpetrated by the child/children against any person, or the property of any person.
20. This commitment in its entirety will be valid from the day on which it is signed to the day on which my child/children officially leave the Adventure Zone.

I/We hereby acknowledge by our signature hereto to have read and fully understood the contents and implications of the conditions printed on this form as well as the terms and conditions and code of conduct attached to this form and that I/we unconditionally undertake to comply with these.

I/We declare that the information which I/we have recorded in this form is true and correct. I understand that should any of the information supplied be found to be false, action may be taken against me/us and in the event of fraudulent documents submitted; the Adventure Zone reserves the right to lay a criminal charge of fraud against any of the parties to this application and render the application null and void.

FATHER'S NAME (PLEASE PRINT)

FATHER'S/GUARDIAN'S SIGNATURE

DATE

MOTHER'S NAME (PLEASE PRINT)

MOTHER'S/GUARDIAN'S SIGNATURE

DATE

WITNESS NAME (PLEASE PRINT)

WITNESS SIGNATURE

DATE



Adventure Zone Aftercare & Development Centre

TERMS AND CONDITIONS

Aftercare Fee Structure 2016: R8 580,00 per pupil per annum broken down into 11 monthly payments from January - November 2016. R100 for new family registrations must be paid in January.

Full Day : From end of school day to 17h45

- R780,00 per month - this includes lunch, afternoon snack and supervision of homework.
- If pupil attends aftercare during the holidays, an extra R55,00 per day is charged. This amount is **over and above** the monthly fee of R780-00.

Half Day: From end of school day to 15h30

- R390,00 per month - this includes lunch and supervision of homework.
- If pupil attends aftercare during the holidays, an extra R55,00 per day is charged. This amount is **over and above** the monthly fee of R390,00. Pupils must be collected by 15h30.

Please note: If pupils are not collected by 15h30 **each and every day**, parents will be charged the full day monthly rate.

Casual (pay per day): From end of school day to 17h45

- R55,00 per day - this includes lunch, afternoon snack and supervision of homework.
- If pupil attends aftercare during the holidays R110,00 per day is charged.

Late Fines: If parents collect half day pupils after 15h30 and full day pupils after 17h45 they will be required to sign a fine ticket reflecting the time their child was collected and the amount that is required for payment. Please be aware that R40,00 will be charged and enforced for every 5 minutes after the required collection time. This fine is payable **in cash** on the following day on collection of the child.

Please note: Full monthly fees are payable even if your child does not attend aftercare during the school holidays or if your child is involved in extra-curricular activities after school.

Payments may be done via EFT into the following bank account:

Bank Name: ABSA

Account Name: The Lunch Box Genie

Account Number: 9230826312

Account Type: Savings

Branch Code: 632005

Reference: Please use your child's name and surname. This is a necessity in order for us to correctly process your account.

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Safety and security: To ensure the safety of the pupils, parents will be required to come to the aftercare centre to sign the pupil out when they are collected in the afternoon. No pupil will be allowed to leave the aftercare area unaccompanied. No pupil will be allowed to leave by request, to them, on their cell phones. In an event that an unauthorised person is required to collect a pupil, it is to be arranged telephonically with an aftercare facilitator. This person must be able to contact a parent in order for them to gain access through the security gate.

Homework: Homework sessions are compulsory and will be supervised, unless your child is participating in a sporting/cultural activity, then homework is to be completed in their own time, immediately thereafter or at home. The aftercare facilitators will, to the best of their ability, assist children with the homework written down by the child in their homework diaries. If a child says that they do not have homework then the aftercare cannot be held responsible for incomplete work. All projects and speeches are to be completed and prepared at home. It is the parent's responsibility to check the pupil's homework diary daily to ensure all tasks are completed by the due dates given in the homework diaries.

Homework is a 45 minute group session in which assistance is given. It is not a one on one with each child individually. Children who do not manage to complete all their homework may continue to do so once the official session is over. Please note that it is the parents' responsibility to make sure that ALL homework is completed. If a child misses a homework session for whatever reason, it is his/her responsibility to go to the homework room and complete it.

Grade 1,2 and 3 homework needs to be done a second time at home with a parent as this will make parents aware if there are any areas where children may need assistance with their academics. Grade 1 learners will be expected to do all written work at home as individual attention will be required by a parent as letter formation is important.

Holidays: The Adventure Zone requests that parents should make sure they know when school holidays are, how long they are and how many days their children will need to attend the Adventure Zone. All holiday fees are over and above normal monthly fees and are payable **in cash in advance of the holiday**. Please budget accordingly as children will not be allowed to attend unless all fees are up to date.

April holidays - Adventure Zone is open (+/- 2 weeks)

July holidays - Adventure Zone is open (+/- 3 weeks)

October holidays - Adventure Zone is open (+/- 1 week)

December holidays - Kindly note Adventure Zone will be CLOSED during this time.

Public holidays and other intermittent school holidays: Adventure Zone will be CLOSED

Thank you

CODE OF CONDUCT

1. All children must at all times adhere to the Adventure Zone programme and remain within the boundaries as specified by the staff members.
2. All children must bring a change of clothing for the afternoon. All school and casual clothing must be marked and it is the child's responsibility to ensure that their belongings are packed in their bags once they have taken them off.
3. A child may not be in possession of any object which may, in the opinion of the Staff, be deemed to be dangerous or which could cause injury, nor may he / she harm or endanger any other child in any way.
4. Children will be respectful and courteous to all Staff members at all times.

NO CHILD MAY

1. Commit any form of vandalism at the School, or to the property of Staff or any other child.
2. Steal or tamper with another person's property.
3. Swear or use abusive / foul language.
4. Intimidate or threaten any other child or Staff member.
5. Display any form of violence, insubordination or bullying.

DAILY PROGRAMME

- * After their school day, the children are to change into play clothes.
- * Lunchtime - a wholesome meal is provided by and prepared in the Tuck Shop.
- * A fruit/snack and coldrink or juice will be provided daily.
- * Homework (a 45 minute session will generally be between 14h30 - 16h00).
- * Free time / play time until 17h15.
- * Tidy up time until 17h30.
- * **Closing Time Strictly 17h45.**

INFORMATION

FATHER'S/GUARDIANS DETAILS

Surname : _____

Full Names : _____

Initials : _____ Title: _____

Residential Address: _____

ID Number : _____

Date of Birth: _____

Relationship to Learner: _____

Marital Status: (Married / Divorced / Single / Widow)

Occupation : _____

Company Name: _____

Company Address: _____

Phone Numbers (W): _____

(H): _____

(CELL): _____

E-mail Address: _____

MOTHER'S/GUARDIAN'S DETAILS

Surname : _____

Full Names : _____

Initials : _____ Title: _____

Residential Address: _____

ID Number : _____

Date of Birth: _____

Relationship to Learner: _____

Marital Status: (Married / Divorced / Single / Widow)

Occupation : _____

Company Name: _____

Company Address: _____

Phone Numbers (W): _____

(H): _____

(CELL): _____

E-mail Address: _____

NAME OF PERSON/S TO CONTACT IN CASE OF EMERGENCY: (OTHER THAN PARENT)

CONTACT 1

Surname : _____

Full Names : _____

Relationship to Learner: _____

Phone Numbers (W): _____

(H): _____

(CELL): _____

CONTACT 2

Surname : _____

Full Names : _____

Relationship to Learner: _____

Phone Numbers (W): _____

(H): _____

(CELL): _____

MEDICAL AID INFORMATION

Name of Medical Aid: _____

Number of Medical Aid: _____

Name of Main Member: _____

Doctor's Phone Number: _____

LEARNER INFORMATION

Grade in 2016: _____

Full Day / Half Day / Casual

Surname : _____

Full Names : _____

Gender : (Male / Female)

Date of Birth: _____

ID Number : _____

Home Language: _____

Allergies : _____

Medication : _____

Any Other Medical Details: _____

NAMES OF BROTHERS OR SISTERS WHO ATTEND THE ADVENTURE ZONE

Grade in 2016: _____

Surname : _____

Full Names : _____

Gender : (Male / Female)

Grade in 2016: _____

Surname : _____

Full Names : _____

Gender : (Male / Female)

PERSON RESPONSIBLE FOR ACCOUNT

Surname : _____

Full Names : _____

ID Number : _____

Date of Birth: _____

Relationship to Learner: _____

Phone Numbers (W): _____

(H): _____

(CELL): _____

Residential Address: _____

I acknowledge that I am the person responsible for the full payment of the Adventure Zone fees by 3rd of every month for 11 months.

PARENT/GUARDIAN SIGNATURE

DATE